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The summary for the meeting of February 21, 2013 was approved. The summary will be sent to the President's Office. All summaries are posted on the Provost's Office website; members are encouraged to share the summary with colleagues.

2. Proposed language for the Faculty Handbook regarding the promotion of non-tenure-track faculty was reviewed.

Faculty at the Law School have recommended two amendments to the language. The first amendment, to clarify that non-tenure-track faculty would not vote on promotion of tenure-track faculty, was approved. The second amendment, to clarify changes in titles for non-tenure-track faculty, was judged unclear. It was agreed that this proposal will be further clarified within the Law School.

A question was raised as to whether the proposed grievance committee for non-tenure-track faculty should be composed of elected or appointed members. It was agreed to begin with appointed members, with the understanding that there may be a transition to elected members at some point.

Next steps:

1. The Law School will further discuss the recommendations it presented.
2. University Counsel will be asked to review all proposed changes in language.
3. The Provost's Advisory Council will review final revisions.

3. Research productivity metrics from the Faculty Annual Reports were discussed.

Faculty continue to report that the Digital Measures instrument for entering information is unwieldy and time-

It was suggested that the Provost's Office develop a list of frequently asked questions to help guide faculty using the Digital Measures instrument.

Next steps:

1. The Provost's Office will explore the availability of other commercial products and report back to the group.

